

# KU-RING-GAI DOMESTIC & FAMILY VIOLENCE PREVENTION GRANT



**KU-RING-GAI COUNCIL**

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# GRANT GUIDELINES

## INTRODUCTION

Domestic and family violence (DFV) is a pervasive issue that affects individuals and families across all communities. In Ku-ring-gai, we are committed to taking proactive steps to prevent gender-based violence and create safer environments for everyone.

Through the Ku-ring-gai Domestic & Family Violence Prevention Grant, Council aims to support community-driven initiatives that address this critical issue. By providing financial assistance to eligible local organisations, this grant empowers groups to deliver projects focused on prevention, early intervention, support, and the empowerment of those impacted by DFV. This initiative forms a key part of Council's broader commitment to the Ku-ring-gai Prevention of Violence Against Women Action Plan, which seeks to foster a safer, more inclusive community.

## GRANT OVERVIEW

Ku-ring-gai Council is committed to supporting the prevention of domestic and family violence at the local level through the Ku-ring-gai Prevention of Violence Against Women Action Plan. This commitment includes the funding of this Domestic and Family Violence Prevention Grant in 2024.

The purpose of this grant program is to provide financial assistance to eligible community groups and organisations for projects or activities that contribute to the prevention of gender-based violence in the Ku-ring-gai Local Government Area.

Up to \$100,000 is available, with a maximum individual grant limit of \$20,000 per organisation.

Organisations may only submit one application and grants can only be used for the purposes as detailed in the original application.

Capacity of the community organisation delivering the project will need to be clearly demonstrated in the application.

Partnerships are encouraged, applications should only be submitted by one of the organisations in the partnership.

Please review these guidelines before completing the application form.

## Assessment criteria

Applications will be assessed according to the following criteria:

### 1. Project relates to any of the four key priority areas identified in the Ku-ring-gai Prevention of Violence Against Women Action Plan

- **Prevention** – Domestic and Family Violence (DFV) is prevented through changes to attitudes, social norms, practices, and structures that underpin gender-based violence.
- **Early intervention** – People at risk of experiencing or perpetrating DFV are identified early and provided with effective support.
- **Sector Support and Development** – The local sector is supported to respond to the needs of victims and perpetrators.
- **Resilience and Empowerment** – People impacted by DFV receive support to heal and recover.

### 2. Compliance with the funding guidelines

- The applicant and project are eligible for funding under the guidelines.
- All requested financial and supporting information has been provided.

### 3. Project management

- The project has been properly researched and is feasible/ viable.
- The project has defined outcomes and a clear plan, including an evaluation.
- The project will be delivered within the identified time frames.

## Eligibility requirements

### Ineligible projects

- Requests for capital assistance or maintenance of buildings. This includes items considered to be permanently affixed to the building structure or grounds.

- Requests that result in the proposed activity becoming totally dependent on Council for future funds. (ie. Council will not fund recurrent/ongoing expenses such as salaries, insurance, rent etc)
- Proposals that duplicate another existing service.
- Retrospective funding will not be granted for projects already commenced or completed.

### **Who is eligible to apply**

- Non-profit, community organisations that are properly constituted and incorporated.
- Community organisations based within the Ku-ring-gai area, or if not locally based, the program requiring financial assistance must directly address identified needs of people within the Ku-ring-gai area and be delivered in the area.
- Organisations that demonstrate ability to deliver the proposed project within identified timelines.
- Organisations that demonstrate ability for the responsible and ethical use of grant funds
- Organisations that adhere to the principles of access and equity in the way that funded services and activities are administered.

### **Who is not eligible to apply**

- Federal, state, and local government agencies
- Individuals.
- Private companies.
- A political party as defined by the Local Government Act 1993, ie. a group or organisation “having as one of its objects or activities the promotion of the election to parliament or to a council of a candidate or candidates endorsed by it or by a body or organisation of which it forms part.” Nor an organisation that is affiliated or associated either directly or indirectly with any political party whether registered or not.
- Organisations who have failed to comply with previous funding requirements (eg. completion of Ku-ring-gai Community Grants Program acquittal form).

## **Assessment and Selection Process**

Ku-ring-gai Prevention of Domestic and Family Violence Grant applications are assessed by a panel based on: (i) Grant Guidelines; (ii) Assessment Criteria; (iii) Eligibility Requirements. Recommendations are then made to Council for determination.

Council will take approximately one month to assess applications after the grant round closes. Applicants may receive communication from a Council Officer during the review process. Successful applicants will receive a Grant Terms of Agreement via email, and payment will be expedited upon receipt of the signed agreement.

## **Application process**

Application forms can be accessed through <https://kmc.smartygrants.com.au/KrgDFVP>

They must be completed and submitted online and will not be accepted in any other format.

Applications must be received by 11.59pm, Friday 08 November 2024.

Ensure that all required information has been provided on your application form. Incomplete or late applications will not be considered.

## **Grant requirements and acquittal**

A final grant acquittal report, including a financial statement and narrative of activities undertaken, must be submitted within 3 months of the project completion. This report must be certified by a duly authorised officer.

Council staff may request updates through site visits, phone calls, or other communication methods for compliance monitoring.

Council will provide individual grants of up to \$20,000 that will be completed by 5 December 2025. Any unspent funds must be returned to Council by 15 December 2025.

## **Contact information**

For further details, email [houseas@krg.nsw.gov.au](mailto:houseas@krg.nsw.gov.au) or call Danny Houseas on 9424 0829 or Kim Harris on 9424 0790. We encourage you to consult with Council staff before submitting your application.