

MINUTES OF YOUTH ADVISORY COMMITTEE HELD ON MONDAY, 3 FEBRUARY 2025

- Present: Nihal Bains
Angelina Barnsdall
Sophie Cattle
Josephine Crooker
Kay Lynn Goh
Amelia Hague
Matthew Hayes
Jack Okill
Mishaal Omair
- Staff Present: Director Community, Janice Bevan
Youth Services Coordinator, Lily Giles
Manager of Community Development, Danny Houseas
Manager of Governance and Corporate Strategy, Chris Jones
Community Development Officer, Caine Wilkins
- Others Present: Mayor Cr Christine Kay
Councillor Indu Balachandran
Councillor Matthew Devlin
- Apologies: Jiayi Fang
Kevin Hao

The Meeting commenced at 3:35 PM

WELCOMES AND INTRODUCTIONS

- Mayor Christine Kay congratulated the Committee Members for their successful appointment.
- Comment from Cr Balachandran about the significance of their role in shaping positive impacts for young people in the region.
- Committee members provided individual introductions.

GOVERNANCE

Facilitated by:

- Chris Jones, Manager Governance and Corporate Strategy
- Lily Giles, Youth Services Coordinator
Chris Jones provided a brief overview on relevant Governance policies and processes.
- Members were reminded they are representatives of Ku-ring-gai Council in the community and must behave respectfully and ethically with each other and other community members.
- The Committee noted that this term's membership is for one year.

- The Committee noted that feedback about the nature, structure and overall feedback of the Committee's Terms of Reference should be provided to Lily at the end of the term.
- Lily Giles provided the members an overview of the position description of the Chairperson and Deputy Chairperson:
Role and responsibilities include:
 - Chair meetings, sub-committee meetings or working groups.
 - Chairperson will demonstrate strong communication, leadership and organisational skills.
 - Chairperson must attend all meetings and demonstrate commitment.
 - Deputy chairperson will support the Chairperson and step into these responsibilities when necessary.
- Voting on the Chairperson will commence at the next meeting. Committee members will prepare a 1–2-minute pitch on eligibility. Voting through secret ballot.

INFORMATION SESSION:

Facilitated workshops - Youth Forum

Facilitated by Lily Giles, Youth Services Coordinator

- Lily Giles provided a brief overview of the Youth Forum
 - Wednesday 26 February, 9am - 2.30pm, St Ives Community Centre.
- A facilitated activity was conducted to gather input about various event elements and areas requiring youth input.

Suggestions from members included:

1. Present short video interviews from committee members and friends. Engaging and funny videos on youth advocacy and Ku-ring-gai.
2. Improve the atmosphere of the venue with posters of young leaders, quotes and decorative lights.
3. Facilitate a quiet space for breaks during the event.
4. Include sensory support at roundtables.
5. Provide agendas and run-sheets for participants.

Facilitated workshop- Youth Week

Facilitated by:

- Lily Giles, Youth Services Coordinator
- Caine Wilkins, Community Development Officer
- NSW Youth Week period Wednesday 8 April to Thursday 17 April 2025.
- A facilitated activity was conducted to gather input about the design themes for Council's promotional materials and a youth-led activity to host during the week.

Suggestions from members included:

1. Design themes should include cartoon-like figures, not real people, colour choices of orange, dark-pink, cool tones like blue, purple, green. The poster should include a little bit of information with a QR code.
2. Primary event idea includes an outdoor battle of the bands event, with market stalls. Small collection of youth entrepreneurs and businesses. An afternoon into evening event.
3. Secondary event suggestion, an outdoor cinema.

GENERAL BUISNESS

Committee meeting dates

The Committee recommended that a survey be sent out to all members to find appropriate dates and times for future meeting dates.

Committee vacancy

The Committee noted that four new members from the reserves list will be recommended to Council for approval to join the Committee. A report will be submitted for consideration at the March Council meeting.

Communication Permission

Committee members received permission notes to authorise the sharing of communication details for the purposes of the Committee.

The meeting closed at 5:39pm