

Small Equipment Grant Guidelines



Please read the General Information for Applicants before completing this application form. Preferences for funding will be given to projects that address a high priority area as identified in the following funding areas. Applications will be assessed according to the guidelines and criteria outlined below.

Priority funding areas

• Children and families

Examples include shortage of childcare places; need for improvements to children's recreational spaces; social isolation of parents; access to essential health and support services; lack of accessible information.

• Young people

Examples include access to venues for entertainment, recreation and youth drop-in; regular live music entertainment programs for under 18 year olds; provision of spaces and resources for study; access to transport for young people at nights and on weekends; improved access to early intervention services for mental health, relationship counselling, drug and alcohol issues; availability of crisis accommodation; programs that help young people feel valued and able to participate actively in the community.

• Older people

Examples include increased opportunities to meet the social, cultural, learning and development needs of older people; social isolation and safety; assistance to enable frail elderly to remain in their homes; support for carers; access to transport options.

• People with disabilities

Examples include information and community awareness; access to in-home and community supports; physical access to public places; transport and mobility; access to leisure and recreation; and support for people with mental health issues.

• People from culturally and linguistically diverse backgrounds

Examples include gaining information and access to services; settlement issues; issues relating to aging; celebrating diversity.

• Women

Examples include social isolation; domestic violence, sexual assault and education programs aimed to stop violence against women.

• Community safety

Examples include addressing the safety concerns of residents with an emphasis on increasing the capacity of groups and the development of preventative strategies.

- Consider the needs of older residents and families with young children when developing cultural programs and services.
- Develop and foster cultural programs that promote the benefits of interculturalism, encourage access, promote inclusion, develop tolerance and understanding, and celebrate difference.
- Promote projects that foster the celebration and appreciation of Australia's Indigenous heritage.
- Promote and foster the ongoing development of arts and cultural pursuits in Ku-ring-gai.
- Focus on cultural tourism.

Economic and Social Development

- Creation of community hubs, exhibitions, events and activities around local public spaces and shopping centres.
- Provide civic engagement opportunities that promote economic activity and innovation.

Grants are available in this category for up to \$2,000.

Due to the number of applications received grants of this amount are not guaranteed and part funding may be distributed as an option.

Please note: Local businesses are eligible to apply only under the "Economic and Social Development" priority funding areas in each category.

General guidelines

Priority will be given to applicants who submit new, innovative community development projects (or a new component to an existing service) that meet priority funding areas. Requests for contributions to ongoing operational costs will not be considered.

Priority is given to applicants with a reasonable level of volunteer involvement.

Applicants must demonstrate that they have actively sought funds from other sources (i.e. fundraising, government grants, sponsorship and foundation grants) and that they will be contributing towards the overall cost of the project.

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Financial assistance will be used only for purposes as detailed in the original application.

Estimated prices of individual items of equipment should be included in the application, with a quote attached.

Applicants successful in obtaining financial assistance will publicly acknowledge Council's contribution on their promotional material where appropriate.

An acquittal form must be submitted, including a breakdown of how the grant was spent with receipts where possible.

Assessment criteria

Applications will be assessed according to the following assessment criteria:

1. Relevance to Ku-ring-gai priority funding areas

(Note: this relates to the actual project for which funding is being sought, not for the organisation as a whole)

- The project has clearly identified community outcomes
- The project/proposed service addresses an issue outlined in the priority funding areas

2. Funding is linked to an existing activity, project or program

- Provide evidence of increased need to improve the capacity of the group to offer services and activities
- Will have long term benefits to the community
- Funding will not be used for day-to-day expenses such as rent, office supplies and the like

3. Compliance with the General Guidelines

- The applicant and project are eligible for funding under the guidelines
- All financial and supporting information has been provided

4. Funding options

- The Small Equipment Grants Program has been identified as the most appropriate source of funding
- The applicant has demonstrated efforts to seek funding from other sources
- The applicant has limited access to funds (both government and large scale fundraising)

5. Project management

- The project has been properly researched and is feasible/viable and costings have been obtained with a written quote where possible.

